

## **SCHOOL GUIDE LINE**

1. Office Time of the center:	9:00 am to 8:00 pm
2. School Timing:	9:00 am to 1:00 pm (Morning Shift)
	1:30 pm to 5:30 pm (Day shift)
	3:00 pm to 8:00 pm (Outdoor)
3. Age range of admission:	3yrs to 8yrs
4. Admission fee:	48,500BDT (Not refundable) after 40%
	Discount now admission fee is <b>30,000BDT</b>
5. Session fee/year:	20,000BDT (Not refundable)
6. Tuition fee/month:	10,000BDT
7. Security money:	10,000BDT (Refundable during
	Departure the school but it will be not
	applicable if the student leaves before
	completion of one year stay at SCF)
8. Terms of withdrawal:	For students leaving of the school, a
	Written notice must be given at least 2 (two)
	months before to the administration office
9. Type of service:	1:1 service (one student : one teacher)
10.Tiffin:	Tiffin to be carried away from home
11. School uniform:	Grameen check shirt, navy blue pant and
	White Bata keds
12. Holiday:	Friday – Saturday school closed
	Only Friday office & outdoor also closed

Revised on 30<sup>th</sup> January 2018